

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL VETERANS MEMORIAL HALL
Leroy E. Botts Memorial Park
24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Remote Locations: 25543 Foresthill Rd., Foresthill CA 95631

NOTE: Director Tamra West will be appearing by telephone from the remote location listed above. The public has the right to attend this meeting by telephone and to testify from the same location in accordance with section 54954.3.

Wednesday	January 10, 2018	2:00 P.M.
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

A. CALL TO ORDER: 2:00 PM by *President Rogers West*. *President Rogers West recognized the contributions of Director Tamra West and presided over a moment of silence in respect to Director Tamra West's passing on January 8, 2018.*

B. ROLL CALL:

_____	President Helen Rogers West	<i>Present</i>
_____	Vice President Neil Cochran	<i>Present</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Tamra West	
_____	Director Mark Bell	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *Led by Hank White*

D. MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please turn off cell phones and any other distracting devices.

E. ADOPTION OF THE AGENDA: (This is the time for agenda modifications) *Director Bell made a motion to adopt the agenda without changes. The motion was seconded by Treasurer Cholcher and carried unanimously (4-0).*

F. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the President. *No public commented*

G. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, in which case the item will be removed for separate consideration. Any item removed will be taken up following the motion to approve the Consent Agenda.

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| 1. Minutes of December 13, 2017 Regular Meeting | Approve |
| 2. Cash Disbursements Register, November 2017 | Approve |
| 3. Statement of Net Position, November 2017 | Approve |
| 4. Statement of Revenues & Expense, November 30, 2017 | Approve |
| 5. Monthly and Year to Date Report, November 30, 2017 | Approve |
| 6. Fund Accounts, November 30, 2017 | Approve |
| 7. Investment Policy Compliance, November 30, 2017 | Approve |
| 8. Quality Analysis Report, November 30, 2017 | Approve |
| 9. Activity Detail, November 30, 2017 | Approve |
| 10. Portfolio Graphically Presented, November 30, 2017 | Approve |

Board Action: *Treasurer Cholcher made a motion to approve the Consent Agenda. The motion was seconded by Vice President Cochran and carried unanimously (4-0)*

H. PRESENTATIONS: None

I. CORRESPONDENCE: None

J. BUSINESS: ACTION ITEMS

1. Consideration of request to relocate water meter by Marconi and Debbie Faia: Board will approve or deny request
Recommended Action: Consider request and direct staff accordingly
Public Comment: *Public comment was received*

Board Action: *Director Bell made a motion to deny the request to relocate the meter at the public's expense. The motion was seconded by Vice President Cochran and carried unanimously (4-0).*

2. Receive and consider approval of the annual audit for fiscal year 2016/2017 as presented by Finance Manager Roger Carroll
Recommended Action: Approve audit report for fiscal year 2016/2017
Public Comment: *Public comment was received*

Board Action: *Treasurer Cholcher made a motion to approve the annual audit report for fiscal year 2016/2017 as presented. The motion was seconded by Director Bell and carried unanimously (4-0).*

3. Consideration of Proposal to Provide Accounting Services submitted January 10, 2018 by Finance Manager Roger Carroll

Recommended Action: Approve contract

Public Comment: *No public comment*

The Board confirmed with Roger Carroll that the cost of living adjustment approved on December 13, 2017 would not apply to the salary specified in the contract.

Board Action: *Treasurer Cholcher made a motion to approve the contract to provide accounting services. The motion was seconded by Vice President Cochran and carried unanimously (4-0).*

4. Action Item: Consideration of Pioneer Community Energy as the district electricity provider

Recommended Action: Consider option to become customer of Pioneer Community Energy and direct staff accordingly

Public Comment: *Public comment was received*

Board Action: *Director Bell made a motion allow automatic enrollment in Pioneer Community Energy. The motion was seconded by Treasurer Cholcher and carried unanimously (4-0).*

K. DISCUSSION ITEMS: DIRECTOR/COMMITTEE/STAFF REPORTS:

1. General Manager's Report – This is the time for the General Manager to report on any correspondence, meetings, or other information that the Board members and the community need to be aware of: Storage tank project, water rights, water sales
2. Director reports – This is the time for Board members to report on any webinars, classes, seminars, meetings or other information they have learned and share with their fellow Board members and the community.

ADJOURNMENT OF OPEN MEETING At 3:21 p.m. Director Bell made a motion to adjourn the open meeting. The motion was seconded by Vice President Cochran and carried unanimously (4-0).

L. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation (Subdivision (d)(1) of Government Code section 54956.9). Name of administrative agency adjudicatory proceeding: State Water Resources Control Board, In re petition for extension of time for water right permit No. 15375.
2. Conference with Legal Counsel — Anticipated Litigation (Subdivision (d)(2) of Government Code section 54956.9 Number of cases: 1
3. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District

M. ANNOUNCEMENT FROM CLOSED SESSION: *At 5:05 PM, President Rogers West announced in open session that no reportable action was taken during closed session.*

ADJOURNMENT: *The meeting was adjourned at 5:05 PM*

To Wednesday, February 14,, 2018 for A Regular Meeting of the Foresthill Public Utility District held at the Foresthill Veterans Memorial Hall, Leroy E. Botts Memorial Park, 24601 Harrison Street, Foresthill, CA at 2:00 p.m.

Submitted by:

Attest:



Helen Rogers West, Board President



Henry N. White, Clerk and Ex-Officio Secretary