

# FORESTHILL PUBLIC UTILITY DISTRICT

## AGENDA

### Regular Business Meeting of the FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Wednesday	November 9, 2022	3:00 P.M.
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This meeting is being held via teleconference pursuant to Government Code section 54953(e)(1)(B) and Resolution 2022-02 and in compliance with the Brown Act. On May 11, 2022, the Foresthill Public Utility District Board of Directors determined pursuant to Government Code section 54953(e)(1)(B) that emergency conditions caused by the COVID-19 virus pose a threat to meeting attendees' health and safety and elected to meet via teleconference. The District is required (1) to post notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allow members of the public to access the meeting via call-in line or internet-based service line, (3) provide details on the agenda on how to access the meeting and give public comment, (4) provide an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitor the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The District is not required to provide a location to attend in-person.

The Governor proclaimed a state of emergency due to the COVID-19 virus pandemic on March 4, 2020. The proclamation remains active and applies statewide. The District is complying with other public access and participation obligations, as required and to ensure that any member of the public may attend, participate, and watch the District's Board of Directors conduct its business.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: <https://us06web.zoom.us/j/82837681166> Meeting ID: 828 3768 1166

Dial by your location: 669 900 6833 or 408 638 0968

Find your local number: <https://us06web.zoom.us/j/82837681166>

#### A. CALL TO ORDER: 3:00 PM

#### B. OPEN SESSION - ROLL CALL (3 minutes):

\_\_\_\_\_ President Robert Palmeri  
\_\_\_\_\_ Treasurer Jane Stahler  
\_\_\_\_\_ Director Mark Bell  
\_\_\_\_\_ Director Patty Wade  
\_\_\_\_\_ Director Tyler Hunter

#### C. PUBLIC COMMENT: (20 minutes)

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.

- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

**D. ACTION ITEM: (5 minutes)**

1. Make findings pursuant to Government Code section 54953(e) that a state of emergency remains active and continues to directly impact the ability of attendees to meet safely in person, such that the Board hereby renews its findings contained in Resolution No. 2022-07 – A resolution of the Board of Directors of the Foresthill Public Utility District ratifying the proclamation of a state of emergency by Governor Gavin Newsom (March 4, 2020) as applicable in the District’s jurisdiction and authorizing teleconference meetings of legislative bodies of the District pursuant to the Ralph M. Brown Act and will continue utilizing teleconference meetings pursuant to Government Code section 54953 (e).

Recommended Action: Make findings contained in Resolution No. 2022-07 and authorize teleconference meetings of legislative bodies of the District

Public comment:

**E. CLOSED SESSION: (2 hours)**

1. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Foresthill Public Utility District Petition to State Water Resources Control Board for Extension of Water Right Permit No. 15375.
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One
4. Conference with Legal Counsel – Public Employee Performance Evaluation. Title: General Manager regarding staff performance

**F. OPEN SESSION - ROLL CALL (Starting at 6:00 PM):**

- \_\_\_\_\_ President Robert Palmeri
- \_\_\_\_\_ Treasurer Jane Stahler
- \_\_\_\_\_ Director Mark Bell
- \_\_\_\_\_ Director Patty Wade
- \_\_\_\_\_ Director Tyler Hunter

**G. ANNOUNCEMENT FROM CLOSED SESSION (5 minutes)**

**H. PUBLIC COMMENT: (20 minutes)**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.

- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

**I. CONSENT AGENDA: (5 minutes)** All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion

1. Minutes for the October 12, 2022 Regular Board Meeting
2. Combined Financial Report for July 2022
3. Combined Financial Report for August 2022

**J. ACTION ITEMS:**

1. Consider an 8.5% adjustment to the approved salary schedule (Policy 2390)  
Recommended Action: Consider salary schedule adjustment and direct staff accordingly  
Public comment:

**K. DISCUSSION ITEMS: (20 minutes)**

1. General Manager Report
2. Remarks/reports by Directors

**L. ADJOURNMENT**

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the District's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., November 1, 2022.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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Henry N. White, Board Clerk & Ex-Officio Secretary

**RESOLUTION NO. 2022-07**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE FORESTHILL PUBLIC UTILITY DISTRICT RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM (MARCH 4, 2020) AS APPLICABLE IN THE DISTRICT'S JURISDICTION AND AUTHORIZING TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES OF THE DISTRICT PURSUANT TO THE RALPH M. BROWN ACT**

**WHEREAS**, the Foresthill Public Utility District ("the District") is committed to preserving and nurturing public access and participation at meetings of its Board of Directors other legislative bodies; and

**WHEREAS**, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act, Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, long-established Brown Act provisions, Government Code section 54953(b)(3), provides a legislative body may meet via teleconference if each teleconference location is listed on the agenda, open to the public with an opportunity to participate and comment, and notice is given at the location, plus a quorum of the legislative body is present in the jurisdiction; and

**WHEREAS**, on September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361, which, effective immediately, added Government Code section 54953(e) to the Brown Act, providing a legislative body may meet via teleconference without complying with Section 54953(b)(3) if certain conditions exist and specified procedures are followed; and

**WHEREAS**, Section 54953(e)(1) provides a legislative body may meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 and either (i) state or local officials have imposed or recommended measures to promote social distancing, (ii) the legislative body meets to determine by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, or (iii) the legislative body has voted as such and is meeting pursuant to that vote; and

**WHEREAS**, a legislative body's decision to meet pursuant to Section 54953(e) must be reevaluated and renewed at least every thirty (30) days, or else the body will be required to adopt new initial findings; and

**WHEREAS**, while a legislative body meets via teleconference pursuant to Section 54953(e), it must take actions to preserve public access and public participation and give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via call-in line or internet-based service line, provide details on the agenda on how to

access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the call-in line and internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored; and

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency pertaining to the threat to human health and safety posed by the COVID-19 virus pandemic and that proclamation remains in effect to this day in Placer County and statewide; and

**WHEREAS**, individuals infected with the virus may experience short- and long-term effects – fever and chills, cough, shortness of breath and difficulty breathing, fatigue, headache, nausea, vomiting, gastrointestinal issues, loss of taste and smell, death – and the spread of the virus is impacting the health care system, affecting care for COVID-19 symptoms and other ailments; and

**WHEREAS**, while being vaccinated may decrease the likelihood of contracting or dying from the virus, vaccinated and unvaccinated people alike can carry, transmit, and be affected by the virus; and

**WHEREAS**, the COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person; and

**WHEREAS**, while the COVID-19 virus remains present in the community, allowing members of the District legislative bodies and members of the public to meet in-person would present an imminent risk to attendee health and safety beyond the control of District services, personnel, equipment, and facilities; and

**WHEREAS**, the District desires to ratify the Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic as it applies to the jurisdiction of the District and authorize teleconference meetings of District legislative bodies pursuant to Section 54953(e) so long as all provisions of that section are followed to provide public access and opportunity for public comment; and

**WHEREAS**, the District has taken and will continue to take measures to ensure access for the public, including by providing the public a call-in option and/or internet-based service option for all meetings of District legislative bodies.

**WHEREAS**, pursuant to Government Code section 8635 et seq., the Board of Directors has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings of all District legislative bodies to be held via teleconference pursuant to this Resolution; and

**NOW, THE BOARD OF DIRECTORS OF THE FORESTHILL PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

1. The recitals set forth above are true and correct and are incorporated herein by reference as if set forth in full.
2. The Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic applies to the jurisdiction of the District and is ratified by the District Board of Directors.
3. All meetings of District legislative bodies shall be conducted in accordance with Government Code section 54953(e) and staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Section 54953(e) and other applicable provisions of the Brown Act.
4. This Resolution shall take effect immediately upon its adoption and be effective for thirty (30) days, unless the Board of Directors takes action to rescind the Resolution. On or before the 30th day since adoption, the Board of Directors may take action to extend the Resolution's permissions pursuant to Government Code section 54953(e)(3).

**APPROVED, PASSED AND ADOPTED** by the Board of Directors of the Foresthill Public Utility District on October 12, 2022 by the following vote:

AYES

NOES

ABSENT

ABSTAIN

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Robert Palmeri, President,  
Foresthill Public Utility District

ATTEST:

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Henry N. White, Clerk  
Foresthill Public Utility District

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

### Regular Business Meeting of the FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Wednesday	October 12, 2022	3:00 P.M.
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This meeting is being held via teleconference pursuant to Government Code section 54953(e)(1)(B) and in compliance with the Brown Act. Section 54953(e)(1)(B) permits the District Board of Directors to hold a meeting during a proclaimed state of emergency via teleconference in order to determine whether as a result of the emergency, meeting in person would present an imminent risk to attendees' health or safety. To do so, the District is required (1) to post notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allow members of the public to access the meeting via call-in line or internet-based service line, (3) provide details on the agenda on how to access the meeting and give public comment, (4) provide an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitor the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The District is not required to provide a location to attend in-person.

The Governor proclaimed a state of emergency due to the COVID-19 virus pandemic on March 4, 2020. The proclamation remains active and applies statewide. The District is meeting pursuant to Section 54953(e)(1)(B) to determine if the emergency conditions pose a threat to attendees' health and safety, warranting teleconference meetings. The District is complying with other public access and participation obligations, as required and to ensure that any member of the public may attend, participate, and watch the District's Board of Directors conduct its business.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: <https://us06web.zoom.us/j/82837681166> Meeting ID: 828 3768 1166

Dial by your location: 669 900 6833 or 408 638 0968

Find your local number: <https://us06web.zoom.us/j/82837681166>

**A. CALL TO ORDER: 3:00 PM** *President Palmeri called the meeting to order at 3:06 PM*

**B. OPEN SESSION - ROLL CALL (3 minutes):**

_____ President Robert Palmeri	<i>Present</i>
_____ Treasurer Jane Stahler	<i>Present</i>
_____ Director Mark Bell	<i>Present</i>
_____ Director Patty Wade	<i>Present</i>
_____ Director Tyler Hunter	<i>Present</i>

**C. PUBLIC COMMENT: (20 minutes)**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*Public comments were received.*

**D. ACTION ITEM: (5 minutes)**

1. Consider making findings pursuant to Government Code Section 54953(e), as amended by Assembly Bill 361, authorizing the continued use of virtual meetings – Adopt Resolution 2022-07, finding a proclamation of state of emergency to apply within the District, conditions of which pose an imminent threat to the health and safety to attendees of in-person public meetings, and authorizing teleconference meetings of District legislative bodies pursuant to Government Code section 54953(e)  
Recommended Action: Discuss issue and consider adopting Resolution 2022-07  
Public comment:

***Board Action:*** Director Hunter made a motion to approve Resolution 2022-07 and authorize teleconference meetings of the District. The motion was seconded by Director Wade and carried unanimously (5-0).

**E. CLOSED SESSION: (2 hours)**

1. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Foresthill Public Utility District Petition to State Water Resources Control Board for Extension of Water Right Permit No. 15375.
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One

**F. OPEN SESSION - ROLL CALL (Starting at 6:00 PM): President Palmeri called the meeting to order at 6:02 PM**

_____ President Robert Palmeri	<i>Present</i>
_____ Treasurer Jane Stahler	<i>Present</i>
_____ Director Mark Bell	<i>Present</i>
_____ Director Patty Wade	<i>Present</i>
_____ Director Tyler Hunter	<i>Present</i>

**G. ANNOUNCEMENT FROM CLOSED SESSION (5 minutes) At 6:03 PM, President Palmeri announced in open session that no reportable action was taken during closed session.**



#### H. PUBLIC COMMENT: (20 minutes)

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*No public comments were offered*

#### I. CONSENT AGENDA: (5 minutes) All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion

1. Minutes for the August 10, 2022 Regular Board Meeting
2. Cash Disbursements Register, July 2022 and August 2022
3. Statement of Net Position, July 2022 and August 2022
4. Statement of Activity Budget vs. Actual, July 2022 and August 2022
5. Investment Policy Compliance, July 2022 and August 2022
6. Quality Analysis Report, July 2022 and August 2022
7. Activity Detail, July 2022 and August 2022
8. Portfolio Graphically Presented, July 2022 and August 2022

***Board Action:*** Director Bell made a motion to approve the consent agenda items 1,2,3,5,6,7 and 8. The motion was seconded by Director Hunter and carried unanimously (5-0).

#### J. ACTION ITEMS: (1 hour)

1. Board to consider approval of proposal from Blackburn Consulting to prepare Sugar Pine Reservoir Instrumentation Reports for 2022/2023, 2023/2024, and 2024/2025 for an amount not to exceed \$22,130.84.

Recommended Action: Approve proposal and direct staff to execute an appropriate agreement

Public comment:

***Board Action:*** Director Bell made a motion to approve a proposal from Blackburn Consulting to prepare Sugar Pine Reservoir Instrumentation Reports for 2022/2023, 2023/2024 and 2024/2025 for an amount not to exceed \$22,130.84 and to recommend obtaining proposals from additional consulting firms for the next contract period. The motion was seconded by Director Wade and carried 4-1 with President Palmeri voting no.

2. Board to consider approval of proposal from Blackburn Consulting to perform materials testing required by Placer County Community Development Resource Agency for the Foresthill Road Pipeline Replacement Project (Mosquito Ridge Road to Thomas Street) for an amount not to exceed \$35,000 and authorize the use of Repair and Replacement Funds

Recommended Action: Approve the proposal, authorize staff to execute an agreement with Blackburn Consulting not to exceed \$35,000 and authorize the use of Repair and Replacement Funds  
Public comment:

***Board Action:*** Director Bell made a motion to approve the proposal from Blackburn Consulting to perform materials testing for the Foresthill Road Pipeline Replacement Project in an amount not to exceed \$35,000. The motion was seconded by Director Wade and carried 3-2 with President Palmeri and Treasurer Stahler voting no.

3. Consideration and approval of Resolution 2022 - 08 to certify Final Environmental Impact Statement/Environmental Impact Report for the Sugar Pine Project: Water Right Permit 15375 Extension and Radial Gate Installation  
Recommended Action: Approve Resolution 2022 – 08 and certify the EIR/EIS for the extension of Water Right Permit 15375  
Public comment:

***Board Action:*** Director Bell made a motion to approve Resolution 2022-08 to certify the Final Environmental Impact Statement/Environmental Impact Report for the Sugar Pine Project Water Right Permit 15375 Extension and Radial Gate Installation. The motion was seconded by Director Hunter and carried unanimously (5-0).

**K. DISCUSSION ITEMS: (20 minutes)**

1. General Manager Report
2. Remarks/reports by Directors

**L. ADJOURNMENT**

***Board Action:*** At 7:30 PM, Director Bell made a motion to adjourn the meeting. The motion was seconded by Director Wade and carried unanimously (5-0).

Submitted by:

Attest:

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Robert Palmeri, Board President

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Henry N. White, Clerk and Ex-Officio Secretary

**Foresthill Public Utility District**  
**Statement of Net Position**  
July 31, 2022

Item I 2: Combined Financial Report for July 2022

**ASSETS**

**Current Assets**

**Checking/Savings**

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	246,165
10510 · Local Agency Investment Fund	1,060,865
10512 · Umpqua Savings account	507,013
10519 · Wells Fargo Adv - Money Mrkt	20,607
10520 · Wells Fargo Adv - Face Value	4,455,000

**Total Checking/Savings** 6,289,901

**Accounts Receivable**

13700 · A/R Utility Services	257,709
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**Total Accounts Receivable** 257,709

**Other Current Assets**

10521 · Accrued Portfolio interest	26,895
10522 · Mark to Market Adjustments	(218,352)
10523 · Wells Fargo Adv - Prem/Disc	23,219
13701 · Year End AR adjustment	119,729
13955 · Delinquent accounts assessed	87,028
14400 · Pre-payments	105,108
14410 · Retiree Insurance prefund	3,515

**Total Other Current Assets** 147,141

**Total Current Assets** 6,694,751

**Fixed Assets**

18120 · Land	36,103
18130 · Other Land Rights	465
18140 · Source of Supply	3,016,488
18145 · Intangible Assets	1,245,674
18150 · Pumping Plant	31,286
18160 · Water Treatment Plant	1,532,140
18170 · Transmission and Distribution	11,289,923
18180 · General Plant	498,024
18190 · Construction in Progress	161,352
18400 · Accumulated Depreciation	(8,235,167)
18405 · Accumulated ammortization	(160,525)

**Total Fixed Assets** 9,415,763

**Other Assets**

14300 · Inventory, Material & Supplies	46,861
19000 · Def outflows related to pension	325,344

**Total Other Assets** 372,205

**TOTAL ASSETS** **16,482,719**

**LIABILITIES & NET POSITION**

**Liabilities**

**Current Liabilities**

Accounts Payable

**Foresthill Public Utility District**  
**Statement of Net Position**  
July 31, 2022

20000 · Accounts Payable	54,354
<b>Total Accounts Payable</b>	<u>54,354</u>
<b>Other Current Liabilities</b>	
20005 · Accounts Payable y/e adjustment	89,560
22100 · Notes payable - current portion	133,828
22211 · Nellie Jo Ranch LLC	5,000
22310 · Due to Assesment #708	(193,173)
22600 · Deposits - Customers	54,393
22650 · Customer Refunds Payable	(2,512)
<b>23000 · Other Current Liabilities</b>	
23010 · Compensated absences payable	229,209
23020 · Accrued wages	30,677
23030 · Accrued taxes/benefits	19,786
23000 · Other Current Liabilities - Other	5,957
<b>Total 23000 · Other Current Liabilities</b>	<u>285,629</u>
<b>Total Other Current Liabilities</b>	<u>372,726</u>
<b>Total Current Liabilities</b>	<u>427,081</u>
<b>Long Term Liabilities</b>	
21315 · Loan - Umpqua Bank	818,927
21330 · OPEB	15,327
29000 · Net pension liability	346,644
29001 · Deferred Inflows	33,576
<b>Total Long Term Liabilities</b>	<u>1,214,474</u>
<b>Total Liabilities</b>	<u>1,641,555</u>
<b>Net Position</b>	
30140 · Capital Reserves	240,583
30145 · Repair & Replacement Fund	1,638,379
30185 · Debt Service reserve	294,149
30190 · Investment in Cap Assets, net	9,755,099
32000 · Net Position	2,880,133
Net Income	32,821
<b>Total Net Position</b>	<u>14,841,164</u>
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<u><u>16,482,718</u></u>

**Foresthill Public Utility District**  
**Statement of Activity**  
**Budget vs. Actual**  
For the Month Ended July 2022

	<u>7/31/2022</u>	<u>Budget</u>	<u>Variance</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
41100 · Consumption billed	65,305	41,667	23,638
41150 · Base rate - Residential	156,417	150,000	6,417
41200 · Base rate - Commercial	18,211	16,667	1,545
42300 · Meter Installation	-	500	(500)
49200 · Interest - LAIF	2,020		2,020
49220 · Portfolio Income	19,580	4,167	15,413
49251 · Interest - Umpqua Bank	4		4
49300 · Property Tax Revenues	-	9,833	(9,833)
49510 · Water Charges Penalties	-	833	(833)
49520 · Service Charges & Reconnect	2,588	1,250	1,338
49930 · Grant Income	-	125,000	(125,000)
<b>Total Income</b>	<u>264,125</u>	<u>349,917</u>	<u>(85,792)</u>
<b>Expense</b>			
51000 · Wages & Salaries	57,982	70,803	12,821
52000 · Taxes & Benefits	76,951	65,969	(10,981)
53000 · Materials & Supplies	10,448	9,058	(1,390)
54000 · Equipment costs	2,569	4,542	1,973
55000 · Contracted services	7,745	11,467	3,722
55001 · Professional Fees	6,519	6,250	(269)
56000 · Resource development	8,311	15,060	6,750
57000 · Utilities	3,677	5,417	1,740
58000 · Regulatory and General	13,355	10,129	(3,226)
61000 · Capital Activities	11,239	125,000	113,761
62400 · Depreciation	32,510		(32,510)
<b>Total Expense</b>	<u>231,304</u>	<u>323,695</u>	<u>92,391</u>
<b>Change in Net Position</b>	<u><u>32,821</u></u>	<u><u>26,222</u></u>	<u><u>6,599</u></u>

**Foresthill Public Utility District**  
**Statement of Activity**  
**Budget vs. Actual**

**For the Month Ended July 2022**

	<u>7/31/2022</u>	<u>Budget</u>	<u>Variance</u>
<b>Expenditures by Department</b>			
Source of Supply	4,154	3,809	(345)
Pumping	1,427	3,674	2,247
Treatment	24,641	32,892	8,251
Distribution	40,309	30,533	(9,776)
Customer Service	36,878	42,017	5,139
Regulatory compliance	23,167	25,686	2,520
Management and Administration	56,980	46,166	(10,814)
Capital Activities	11,239	125,000	113,761
Debt Service		13,917	13,917
Depreciation	32,510		(32,510)
Water Transfer			-
<b>Total Expense</b>	<u><u>231,304</u></u>	<u><u>323,695</u></u>	<u><u>92,390</u></u>

**Fund Balances**

	<u>7/1/2022</u>	<u>Received</u>	<u>Paid Out</u>	<u>Transfers</u>	<u>Balance</u>
General Fund - unspendable	9,787,609			(32,510)	9,755,099
General Fund - unrestricted	2,415,181	264,126	(220,066)	32,510	2,491,751
Debt Service Fund	294,149	-	-		294,149
Repair & Replacement Fund	1,649,618	-	(11,239)		1,638,379
Capital Improvements	240,583	-			240,583
General Reserve	421,203	-			421,203
<b>Total Fund balances</b>	<u><u>14,808,343</u></u>	<u><u>264,126</u></u>	<u><u>(231,305)</u></u>	<u><u>-</u></u>	<u><u>14,841,164</u></u>

**Foresthill Public Utility District**  
**Cash Disbursements Register**  
**July 2022**

Date	Num	Name	Memo	Paid Amount
<b>Jul 22</b>				
07/05/2022	32820	Aramark	Uniforms and floor mats	-663.67
07/05/2022	32821	Auburn Area Answering Service	Answering service July 2022	-102.70
07/05/2022	32822	Hank White	Filing fee and mileage reimb	-143.78
07/05/2022	32823	Kronick, Moskovitz, et al	Legal services April and May 2022	-25,540.82
07/05/2022	32824	Mountain Counties Water Resources Assoc	Annual dues 2022-23	-5,094.00
07/05/2022	32825	Mutual of Omaha	Employee life insurance July 2022	-508.31
07/05/2022	32826	Pacific Gas & Electric	Electricity at Main office and pump ...	-326.45
07/05/2022	32827	Sierra Saw	Chanin saw belt and oil	-125.60
07/05/2022	32828	USA Blue Book	Parts and supplies	-506.49
07/05/2022	32829	Vision Quest Information Solutions, Inc.	New computer, monthly IT March 2...	-3,187.94
07/07/2022	32830	Bureau of Reclamation	Reclamaiton fees for June 2022	-2,403.22
07/11/2022	32831	Aqua Sierra Controls, Inc.	SCADA log issue fix	-185.00
07/11/2022	32832	Clark Pest Control	Pest/weed control at treatment plant	-421.00
07/11/2022	32833	Dan Chancellor Backhoe	3/4 ton Agregate base	-900.00
07/11/2022	32834	Daniel West	Park maintenance - June 2022	-120.00
07/11/2022	32835	Ferguson Enterprises Inc.	Pipe clamps	-1,047.10
07/11/2022	32836	Foresthill Valero	Fuel - June 2022	-632.81
07/11/2022	32837	Grant Hardware, Inc.	Maintenance parts and supplies - J...	-505.53
07/11/2022	32838	NTU Technologies, Inc.	Treatment chemicals - 275 gallon ...	-4,439.40
07/11/2022	32839	Recology Auburn Placer	Refuse service June 2022	-68.38
07/11/2022	32840	Sebastian	Phone service - June 2022	-593.89
07/11/2022	32841	Sierra Mini Mart, Inc.	Fuel - June 2022	-555.34
07/11/2022	32842	Streamline	Web hosting - July 2022	-200.00
07/11/2022	32843	Thatcher Company, Inc.	Sierra Pure Chlor 1,000 gallons	-4,640.99
07/11/2022	32844	Vision Quest Information Solutions, Inc.	IT support - July 2022	-1,341.58
07/11/2022	32845	Western Hydrologics, LLP	Refill verification	-358.75
07/11/2022	32846	Worton's Forsethill Grocery	Supplies	-63.19
07/11/2022	32847	John or Heather Sayers	Refund overpayment	-300.00
07/11/2022	32848	Lee Boyce	Refund closed account	-72.77
07/11/2022	32849	Lou or Tina White	Refund overpayment	-1,000.00
07/11/2022	32850	Charles Langill	Reitree health June 2022	-529.62
07/18/2022	32851	Blackburn Consulting	Sugar Pine Dam annual report	-1,848.00
07/18/2022	32852	Cranmer Engineering, Inc.		-471.50
07/18/2022	32853	Keenan & Associates	Employee health insurance August...	-12,944.90
07/18/2022	32854	Local Agency Formation Commission	2022-23 anual fee	-2,472.86
07/18/2022	32855	Peterson Brustad, Inc.	Sierra View Lane project	-5,681.03
07/18/2022	32856	Placer County Engineering and Surveying	Foresthill Rd pipeline project	-899.16
07/18/2022	32857	Placer County , Personnel	Employee Dental August 2022	-865.84
07/18/2022	32858	Placer County Air Pollution Control Dist	Annual permits 2022-23	-866.19
07/18/2022	32859	Prospect Communications, Inc.	Phone line repair	-150.00
07/18/2022	32860	Wells Fargo Bank	Diesel fuel, annual payroll service f...	-1,311.47
07/18/2022	32861	Inland Business Systems	Copier maintenance June 2022	-80.67
07/18/2022	32862	Charles Langill	Retiree health ins reimb	-584.36
07/05/2022	20220625	American Messaging	Pager - July 2022	-10.24
07/11/2022	20220701	Staples	June 2022 office supplies	-169.25
07/11/2022	20220704	EDD/State of CA	499-0064-0	-24.76
07/11/2022	20220705	EFTPS	94-6020935	-151.96
07/08/2022	20220710	CalPERS	Classic employee retirement deposit	-4,471.82
07/08/2022	20220711	CalPERS	457 withholdings deposit	-1,338.46
07/08/2022	20220712	CalPERS	Pepra employee retirement deposit	-889.59
07/08/2022	20220713	EDD/State of CA	499-0064-0	-1,841.34
07/08/2022	20220714	EFTPS	94-6020935	-7,982.88
07/18/2022	20220717	CalPERS		-31,751.00
07/18/2022	20220718	MidAmerica Admin & Ret Solutions, Inc.	August retiree health funding	-550.00
07/22/2022	20220720	EDD/State of CA	499-0064-0	-1,679.86
07/22/2022	20220721	EFTPS	94-6020935	-7,597.34
07/22/2022	20220722	CalPERS		-4,471.82
07/22/2022	20220723	CalPERS		-824.35
07/22/2022	20220724	CalPERS		-1,338.46
<b>Jul 22</b>				<b>-149,847.44</b>

**Foresthill Public Utility District**  
**Statement of Net Position**  
 August 31, 2022

Item I 3: Combined  
 Financial Report for August  
 2022

**ASSETS**

**Current Assets**

**Checking/Savings**

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	161,437
10510 · Local Agency Investment Fund	1,560,865
10512 · Umpqua Savings account	507,018
10519 · Wells Fargo Adv - Money Mrkt	105,672
10520 · Wells Fargo Adv - Face Value	4,110,000

**Total Checking/Savings** 6,445,242

**Accounts Receivable**

13700 · A/R Utility Services	304,921
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**Total Accounts Receivable** 304,921

**Other Current Assets**

10521 · Accrued Portfolio interest	18,629
10522 · Mark to Market Adjustments	(204,588)
10523 · Wells Fargo Adv - Prem/Disc	22,251
13701 · Year End AR adjustment	119,729
13955 · Delinquent accounts assessed	87,028
14400 · Pre-payments	95,553
14410 · Retiree Insurance prefund	3,515

**Total Other Current Assets** 142,117

**Total Current Assets** 6,892,279

**Fixed Assets**

18120 · Land	36,103
18130 · Other Land Rights	465
18140 · Source of Supply	3,016,488
18145 · Intangible Assets	1,245,674
18150 · Pumping Plant	31,286
18160 · Water Treatment Plant	1,532,140
18170 · Transmission and Distribution	11,289,923
18180 · General Plant	498,024
18190 · Construction in Progress	161,352
18400 · Accumulated Depreciation	(8,263,207)
18405 · Accumulated ammortization	(164,995)

**Total Fixed Assets** 9,383,253

**Other Assets**

14300 · Inventory, Material & Supplies	46,861
19000 · Def outflows related to pension	325,344

**Total Other Assets** 372,205

**TOTAL ASSETS** **16,647,737**

**LIABILITIES & NET POSITION**

**Liabilities**

**Current Liabilities**

Accounts Payable



**Foresthill Public Utility District**  
**Statement of Net Position**  
**August 31, 2022**

20000 · Accounts Payable	37,727
<b>Total Accounts Payable</b>	<u>37,727</u>
<b>Other Current Liabilities</b>	
20005 · Accounts Payable y/e adjustment	89,560
22100 · Notes payable - current portion	133,828
22211 · Nellie Jo Ranch LLC	5,000
22310 · Due to Assesment #708	(257,885)
22600 · Deposits - Customers	57,393
22650 · Customer Refunds Payable	(2,512)
<b>23000 · Other Current Liabilities</b>	
23010 · Compensated absences payable	229,209
23020 · Accrued wages	30,677
23030 · Accrued taxes/benefits	19,786
23000 · Other Current Liabilities - Other	5,957
<b>Total 23000 · Other Current Liabilities</b>	<u>285,629</u>
<b>Total Other Current Liabilities</b>	<u>311,014</u>
<b>Total Current Liabilities</b>	<u>348,741</u>
<b>Long Term Liabilities</b>	
21315 · Loan - Umpqua Bank	818,927
21330 · OPEB	15,327
29000 · Net pension liability	346,644
29001 · Deferred Inflows	33,576
<b>Total Long Term Liabilities</b>	<u>1,214,474</u>
<b>Total Liabilities</b>	<u>1,563,215</u>
<b>Net Position</b>	
30140 · Capital Reserves	240,583
30145 · Repair & Replacement Fund	1,606,547
30185 · Debt Service reserve	294,149
30190 · Investment in Cap Assets, net	9,722,589
32000 · Net Position	2,940,510
Change in Net Position	280,144
<b>Total Net Position</b>	<u>15,084,522</u>
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<u><u>16,647,737</u></u>

**Foresthill Public Utility District**  
**Statement of Activity**  
**Budget vs. Actual**  
For the Two Months Ended August 31 2022

	<u>8/31/2022</u>	<u>Budget</u>	<u>Variance</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
41100 · Consumption billed	152,177	83,333	68,843
41150 · Base rate - Residential	317,093	300,000	17,093
41200 · Base rate - Commercial	36,663	33,333	3,330
42300 · Meter Installation	-	1,000	(1,000)
49200 · Interest - LAIF	2,020		2,020
49220 · Portfolio Income	39,167	8,333	30,834
49251 · Interest - Umpqua Bank	9		9
49300 · Property Tax Revenues	6,204	19,667	(13,462)
49510 · Water Charges Penalties	-	1,667	(1,667)
49520 · Service Charges & Reconnect	4,935	2,500	2,435
49930 · Grant Income	136,841	250,000	(113,159)
<b>Total Income</b>	<u>695,109</u>	<u>699,833</u>	<u>(4,724)</u>
<b>Expense</b>			
51000 · Wages & Salaries	114,004	141,606	27,602
52000 · Taxes & Benefits	102,647	103,938	1,291
53000 · Materials & Supplies	20,453	18,117	(2,337)
54000 · Equipment costs	6,205	9,084	2,879
55000 · Contracted services	12,859	22,933	10,074
55001 · Professional Fees	6,519	12,500	5,981
56000 · Resource development	11,608	19,621	8,013
57000 · Utilities	7,519	10,833	3,314
58000 · Regulatory and General	24,494	20,258	(4,236)
61000 · Capital Activities	43,637	250,000	206,363
62400 · Depreciation	65,020		(65,020)
<b>Total Expense</b>	<u>414,965</u>	<u>608,890</u>	<u>193,925</u>
<b>Change in Net Position</b>	<u><u>280,144</u></u>	<u><u>90,943</u></u>	<u><u>189,201</u></u>

**Foresthill Public Utility District  
Statement of Activity  
Budget vs. Actual**

**For the Two Months Ended August 31 2022**

	<u>8/31/2022</u>	<u>Budget</u>	<u>Variance</u>
<b>Expenditures by Department</b>			
Source of Supply	4,831	7,619	2,788
Pumping	3,128	7,348	4,220
Treatment	51,395	65,785	14,389
Distribution	68,510	61,066	(7,444)
Customer Service	62,632	84,034	21,403
Regulatory compliance	37,518	51,373	13,854
Management and Administration	78,860	53,832	(25,027)
Capital Activities	43,071	250,000	206,929
Debt Service		27,833	27,833
Depreciation	65,020		(65,020)
Water Transfer			-
<b>Total Expense</b>	<u>414,965</u>	<u>608,890</u>	<u>193,924</u>

**Fund Balances**

	<u>7/1/2022</u>	<u>Received</u>	<u>Paid Out</u>	<u>Transfers</u>	<u>Balance</u>
General Fund - unspendable	9,787,609			(65,020)	9,722,589
General Fund - unrestricted	2,411,216	695,109	(371,894)	65,020	2,799,451
Debt Service Fund	294,149	-	-		294,149
Repair & Replacement Fund	1,649,618	-	(43,071)		1,606,547
Capital Improvements	240,583	-			240,583
General Reserve	421,203	-			421,203
<b>Total Fund balances</b>	<u>14,804,378</u>	<u>695,109</u>	<u>(414,965)</u>	<u>-</u>	<u>15,084,522</u>

**Foresthill Public Utility District**  
**Cash Disbursements Register**  
**August 2022**

Date	Num	Name	Memo	Paid Amount
<b>Aug 22</b>				
08/01/2022	32863	Dustin Ramsey Revocable Trust	Refund account 130804	-34.72
08/01/2022	32864	Estate of Bryan Donvol	VOID: Refund account 129507	0.00
08/01/2022	32865	Nancy Gunderson	Refund account 131513	-108.05
08/01/2022	32866	Western States Trail Foundation	Refund account 211090	-901.35
08/01/2022	32867	American Messaging	Pager - August 2022	-10.24
08/01/2022	32868	Auburn Area Answering Service	Answering service - August 2022	-109.78
08/01/2022	32869	Badger Meter	24 meters	-4,958.79
08/01/2022	32870	Bureau of Reclamation	July 2023 restoration fees	-3,166.86
08/01/2022	32871	Clark Pest Control	Pest control at Treatment plant an...	-225.00
08/01/2022	32872	Daniel West	Landscape maintenane and gener...	-645.00
08/01/2022	32873	Ditch Witch Equipment Co, Inc.	Water swivel	-214.00
08/01/2022	32874	Ferguson Enterprises Inc.	Maintenance parts	-1,644.14
08/01/2022	32875	Home Depot Credit Services	Line repair parts	-43.66
08/01/2022	32876	Infosend	June 2022 billing	-1,321.39
08/01/2022	32877	Instrument Technology Corporation	Transmitter/Receiver	-8,420.41
08/01/2022	32878	Kronick, Moskovitz, et al	Legal fees - June 2022	-8,493.05
08/01/2022	32879	Mutual of Omaha	Employee life insurance - August 2...	-478.53
08/01/2022	32880	Pacific Gas & Electric	July electricy at pump stations, tre...	-2,768.86
08/01/2022	32881	Streamline	August 2022 web hostin	-200.00
08/01/2022	32882	Underground Service Alert	Annual fee 2022-23	-447.85
08/01/2022	32883	USA Blue Book	Line maintenance parts	-895.27
08/01/2022	32884	Verizon Wireless	On call phone July 2022	-48.96
08/01/2022	32885	Vision Service Plan - (CA)	Employee vision insurance August ...	-164.16
08/01/2022	32886	Estate of Bryan Donvol	Refund account 129507	-94.73
08/08/2022	32887	Aramark	Uniforms and floor mats July 2022	-619.38
08/08/2022	32888	Cranmer Engineering, Inc.	Regulatory water testing July 2022	-388.50
08/08/2022	32889	Ferguson Enterprises Inc.	Meter boxes and pvc pipe cutters	-1,820.54
08/08/2022	32890	Grant Hardware, Inc.	Repair materials and supplies	-135.03
08/08/2022	32891	Inland Business Systems	Copier maintenance contract	-20.11
08/08/2022	32892	Jeffrey Smith	Water System Operator certification	-50.00
08/08/2022	32893	Placer County Engineering and Surveying	Foresthill Road pipeline replaceme...	-1,386.21
08/08/2022	32894	Sebastian	Phone service July 2022	-627.81
08/08/2022	32895	Western Hydrologics, LLP	Required annual reporting	-512.50
08/15/2022	32896	Foresthill Valero	Fuel July 2022	-1,153.49
08/15/2022	32897	Sierra Mini Mart, Inc.	Fuel July 2022	-405.71
08/15/2022	32898	Worton's Forsethill Grocery	Crew safety supplies	-53.14
08/23/2022	32899	Blackburn Consulting	Sugar Pine annual report	-3,291.38
08/23/2022	32900	Ferguson Enterprises Inc.	Line tap and maintenance parts	-6,801.82
08/23/2022	32901	Foresthill Garage, Inc.	Oil change 2009 Chev Silverado	-74.05
08/23/2022	32902	Howard E Hutching Co, Inc.	Pump parts for repair	-404.91
08/23/2022	32903	Infosend	July 2022 billing	-1,365.67
08/23/2022	32904	Keenan & Associates	September 2022 Employee health i...	-8,842.66
08/23/2022	32905	MidAmerica Admin & Ret Solutions, Inc.	Retiree health administration 06/30...	-213.00
08/23/2022	32906	Mutual of Omaha	Sep 2022 Employee life insurance	-478.53
08/23/2022	32907	Napa Auto Parts	Grease cart	-213.27
08/23/2022	32908	Pacific Gas & Electric	Aug 2022 power at treatment plant ...	-2,135.66
08/23/2022	32909	Peterson Brustad, Inc.	Sierra View replacement project	-6,608.26
08/23/2022	32910	Placer County , Personnel	Employee dental insurance	-865.84
08/23/2022	32911	Recology Auburn Placer	Refuse service at main office and ...	-69.02
08/23/2022	32912	Secure Record Management	Shredding service	-150.00
08/23/2022	32913	Thatcher Company, Inc.	Chlorine	-5,737.05
08/23/2022	32914	Umpqua Bank	Semi annual interest and principal ...	-66,784.80
08/23/2022	32915	UpTown Signs and Graphics, Inc.	VOID: Pipeline project signs	0.00
08/23/2022	32916	Verizon Wireless	On call phone August 2022	-48.96
08/23/2022	32917	Vision Quest Information Solutions, Inc.	IT service September 2022	-1,317.00
08/23/2022	32918	Vision Service Plan - (CA)	Employee vision insurance Sep 2022	-164.16
08/23/2022	32919	Wells Fargo Bank	Webinar and postage	-192.70
08/23/2022	32920	Charles Langill	Langill retiree health reimb	-578.54
08/23/2022	32921	Humana Insurance Co	Charles Langill 970895575-001 9/2...	-299.09
08/23/2022	32922	United Healthcare	Retiree health ins Aug/Sep 2022	-411.60
08/29/2022	32923	Anderson' Sierra Pipe Co. Inc.	Saddle strap	-203.38
08/29/2022	32924	Auburn Area Answering Service	September 2022 answering service	-123.40
08/29/2022	32925	Kronick, Moskovitz, et al	July 2022 legal services	-7,951.45
08/29/2022	32926	Pacific Gas & Electric	August electricity at main office an...	-508.71
08/05/2022	20220810	CalPERS	Classic employee retirement deposit	-4,471.82
08/05/2022	20220811	CalPERS	457 withholding deposit	-1,338.46
08/05/2022	20220812	CalPERS	Pepra employee retirement deposit	-680.28

**Foresthill Public Utility District  
Cash Disbursements Register  
August 2022**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
08/05/2022	20220813	EDD/State of CA	499-0064-0	-1.26
08/05/2022	20220814	EDD/State of CA	499-0064-0	-1,774.54
08/05/2022	20220815	EFTPS	94-6020935	-7,781.92
08/19/2022	20220820	CalPERS	Classic employee retirement deposit	-4,471.82
08/19/2022	20220821	CalPERS	457 deposit	-1,338.46
08/19/2022	20220822	CalPERS	Pepra employee retirement deposit	-683.12
08/19/2022	20220823	EDD/State of CA	499-0064-0	-1,688.85
08/19/2022	20220824	EFTPS	94-6020935	-7,626.42
08/23/2022	20220825	MidAmerica Admin & Ret Solutions, Inc.	Retiree health insurance	-550.00
08/19/2022	20220826	CalPERS	GASB report fees	-700.00
<b>Aug 22</b>				<b><u>-191,509.08</u></b>

Item J 1: Consider adjustment to salary schedule

### History of Adjustments to Policy #2390 Salary Range Chart

History	Budgeted	Granted	CPI*
YE 6/30/2022	1.10%	0.00%	8.40%
YE 6/30/2021	0.50%	0.00%	5.00%
YE 6/30/2020	3.50%	1.60%	1.20%
YE 6/30/2019	3.00%	3.50%	2.70%
YE 6/30/2018	2.00%	2.00%	3.50%
	10.10%	7.10%	20.80%

\* [https://www.bls.gov/regions/west/news-release/consumerpriceindex\\_west.htm](https://www.bls.gov/regions/west/news-release/consumerpriceindex_west.htm)

**Salary Comparison - Foresthill Public Utility District and Local Water Agency Comparison by Position**

Position	Salary grade at step 1, \$/hr			FPUD Salaries w/ Adjustment 8.5%	Compare to Local Water Agency	Number of FPUD employees in range
	Foresthill Public Utility District, Current Salary	Local Water Agency Salary	Difference			
Customer Service Rep. I	\$18.15	\$23.46	-29%	\$19.69	-19%	0
Customer Service Rep. II	\$20.36	\$25.87	-27%	\$22.09	-17%	1
Administrative Assistant	\$27.65	\$33.01	-19%	\$30.00	-10%	0
Water Treatment/Distribution I	\$19.68	\$23.46	-19%	\$21.35	-10%	1
Water Treatment/Distribution II	\$22.02	\$24.04	-9%	\$23.89	-1%	0
Water Treatment/Distribution III	\$23.70	\$26.50	-12%	\$25.71	-3%	0
Water Treatment/Distribution IV	\$25.79	\$33.82	-31%	\$27.98	-21%	2
Water Treatment/Distribution V	\$27.98	\$35.51	-27%	\$30.36	-17%	1
Operations Supervisor	\$37.54	\$42.13	-12%	\$40.73	-3%	1
			-21% Average		-11% Average	6

**Issues to consider**

We are currently about \$68,000 under budget on salaries for FYE 6/30/2023 due to retirements, open positions and the lack of a salary adjustment for the year. The cost of the proposed adjustment for FYE 6/30/2023 effective now would be about \$30,000.

We will soon be recruiting an operator position. Foresthill has not been competitive in recruiting these positions and we may have difficulty filling the position.

Applying an adjustment to the salary schedule will improve the district's ability to recruit replacement employees.

**Foresthill Public Utility District  
Policy #2390 - Compensation Grade and Range Chart**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>Salary Range for Customer Service Representative I</b>									
Hourly	\$18.15	\$19.06	\$20.01	\$21.01	\$22.06	\$23.16	\$24.32	\$25.54	\$26.82
Bi-Weekly	\$1,452.00	\$1,524.80	\$1,600.80	\$1,680.80	\$1,764.80	\$1,852.80	\$1,945.60	\$2,043.20	\$2,145.60
Monthly	\$3,146.00	\$3,303.73	\$3,468.40	\$3,641.73	\$3,823.73	\$4,014.40	\$4,215.47	\$4,426.93	\$4,648.80
Annually	\$37,752.00	\$39,644.80	\$41,620.80	\$43,700.80	\$45,884.80	\$48,172.80	\$50,585.60	\$53,123.20	\$55,785.60
<b>Salary Range for Customer Service Representative II</b>									
Hourly	\$20.36	\$21.38	\$22.45	\$23.57	\$24.75	\$25.99	\$27.29	\$28.65	\$30.08
Bi-Weekly	\$1,628.80	\$1,710.40	\$1,796.00	\$1,885.60	\$1,980.00	\$2,079.20	\$2,183.20	\$2,292.00	\$2,406.40
Monthly	\$3,529.07	\$3,705.87	\$3,891.33	\$4,085.47	\$4,290.00	\$4,504.93	\$4,730.27	\$4,966.00	\$5,213.87
Annually	\$42,348.80	\$44,470.40	\$46,696.00	\$49,025.60	\$51,480.00	\$54,059.20	\$56,763.20	\$59,592.00	\$62,566.40
<b>Salary Range for Treatment Plant/Distribution Operator I</b>									
Hourly	\$19.68	\$20.66	\$21.69	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.07
Bi-Weekly	\$1,574.40	\$1,652.80	\$1,735.20	\$1,821.60	\$1,912.80	\$2,008.80	\$2,109.60	\$2,215.20	\$2,325.60
Monthly	\$3,411.20	\$3,581.07	\$3,759.60	\$3,946.80	\$4,144.40	\$4,352.40	\$4,570.80	\$4,799.60	\$5,038.80
Annually	\$40,934.40	\$42,972.80	\$45,115.20	\$47,361.60	\$49,732.80	\$52,228.80	\$54,849.60	\$57,595.20	\$60,465.60
<b>Salary Range for Treatment Plant/Distribution Operator II</b>									
Hourly	\$22.02	\$23.12	\$24.28	\$25.49	\$26.76	\$28.10	\$29.51	\$30.99	\$32.54
Bi-Weekly	\$1,761.60	\$1,849.60	\$1,942.40	\$2,039.20	\$2,140.80	\$2,248.00	\$2,360.80	\$2,479.20	\$2,603.20
Monthly	\$3,816.80	\$4,007.47	\$4,208.53	\$4,418.27	\$4,638.40	\$4,870.67	\$5,115.07	\$5,371.60	\$5,640.27
Annually	\$45,801.60	\$48,089.60	\$50,502.40	\$53,019.20	\$55,660.80	\$58,448.00	\$61,380.80	\$64,459.20	\$67,683.20
<b>Salary Range for Treatment Plant/Distribution Operator III</b>									
Hourly	\$23.70	\$24.89	\$26.13	\$27.44	\$28.81	\$30.25	\$31.76	\$33.35	\$35.02
Bi-Weekly	\$1,896.00	\$1,991.20	\$2,090.40	\$2,195.20	\$2,304.80	\$2,420.00	\$2,540.80	\$2,668.00	\$2,801.60
Monthly	\$4,108.00	\$4,314.27	\$4,529.20	\$4,756.27	\$4,993.73	\$5,243.33	\$5,505.07	\$5,780.67	\$6,070.13
Annually	\$49,296.00	\$51,771.20	\$54,350.40	\$57,075.20	\$59,924.80	\$62,920.00	\$66,060.80	\$69,368.00	\$72,841.60
<b>Salary Range for Treatment Plant/Distribution Operator IV</b>									
Hourly	\$25.79	\$27.08	\$28.43	\$29.85	\$31.34	\$32.91	\$34.56	\$36.29	\$38.10
Bi-Weekly	\$2,063.20	\$2,166.40	\$2,274.40	\$2,388.00	\$2,507.20	\$2,632.80	\$2,764.80	\$2,903.20	\$3,048.00
Monthly	\$4,470.27	\$4,693.87	\$4,927.87	\$5,174.00	\$5,432.27	\$5,704.40	\$5,990.40	\$6,290.27	\$6,604.00
Annually	\$53,643.20	\$56,326.40	\$59,134.40	\$62,088.00	\$65,187.20	\$68,452.80	\$71,884.80	\$75,483.20	\$79,248.00
<b>Salary Range for Treatment Plant/Distribution Operator V</b>									
Hourly	\$27.98	\$29.38	\$30.85	\$32.39	\$34.01	\$35.71	\$37.50	\$39.38	\$41.35
Bi-Weekly	\$2,238.40	\$2,350.40	\$2,468.00	\$2,591.20	\$2,720.80	\$2,856.80	\$3,000.00	\$3,150.40	\$3,308.00
Monthly	\$4,849.87	\$5,092.53	\$5,347.33	\$5,614.27	\$5,895.07	\$6,189.73	\$6,500.00	\$6,825.87	\$7,167.33
Annually	\$58,198.40	\$61,110.40	\$64,168.00	\$67,371.20	\$70,740.80	\$74,276.80	\$78,000.00	\$81,910.40	\$86,008.00
<b>Salary Range Operations Supervisor</b>									
Hourly	\$37.54	\$39.42	\$41.39	\$43.46	\$45.63	\$47.91	\$50.31	\$52.83	\$55.47
Bi-Weekly	\$3,003.20	\$3,153.60	\$3,311.20	\$3,476.80	\$3,650.40	\$3,832.80	\$4,024.80	\$4,226.40	\$4,437.60
Monthly	\$6,506.93	\$6,832.80	\$7,174.27	\$7,533.07	\$7,909.20	\$8,304.40	\$8,720.40	\$9,157.20	\$9,614.80
Annually	\$78,083.20	\$81,993.60	\$86,091.20	\$90,396.80	\$94,910.40	\$99,652.80	\$104,644.80	\$109,886.40	\$115,377.60
<b>Salary Range Administrative Assistant</b>									
Hourly	27.65	\$29.03	\$30.48	\$32.00	\$33.60	\$35.28	\$37.04	\$38.89	\$40.83
Bi-Weekly	\$2,212.00	\$2,322.40	\$2,438.40	\$2,560.00	\$2,688.00	\$2,822.40	\$2,963.20	\$3,111.20	\$3,266.40
Monthly	\$4,792.67	\$5,031.87	\$5,283.20	\$5,546.67	\$5,824.00	\$6,115.20	\$6,420.27	\$6,740.93	\$7,077.20
Annually	\$57,512.00	\$60,382.40	\$63,398.40	\$66,560.00	\$69,888.00	\$73,382.40	\$77,043.20	\$80,891.20	\$84,926.40



Foresthill Public Utility District  
POLICY HANDBOOK

Policy Title: Organizational Chart, November 2014

Policy Number: 2300

