

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Veteran's Memorial Hall, 24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

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| Wednesday | February 12, 2020 | 2:00 P.M. |
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A. **CALL TO ORDER:** *President Cochran called the meeting to order at 2:02 PM*

B. ROLL CALL:

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|-------|----------------------------|----------------|
| _____ | President Neil Cochran | <i>Present</i> |
| _____ | Vice President Mark Bell | <i>Present</i> |
| _____ | Treasurer Linda Cholcher | <i>Excused</i> |
| _____ | Director Helen Rogers West | <i>Present</i> |
| _____ | Director Patty Wade | <i>Present</i> |

C. **PLEDGE OF ALLEGIANCE:** *The pledge was led by Director Rogers West*

D. **PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President. If all public comments cannot be heard within the three minute time limit, the President may move the remaining public comments to the end of the meeting. *Public comment was received*

E. **ADOPTION OF THE AGENDA:** *Director Rogers West made a motion to adopt the agenda as presented. The motion was seconded by Director Wade and carried unanimously (4-0).*

F. **CONSENT AGENDA:** All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of January 8, 2020 Regular Meeting
2. Minutes of January 16, 2020 Special Meeting
3. Minutes of January 23, 2020 Special Meeting
4. Minutes of January 23, 2020 Finance Committee Meeting
5. Cash Disbursements Register, November and December 2019
6. Statement of Net Position, November and December 2019
7. Statement of Revenues & Expense, November 30 and December 31, 2019
8. Monthly and Year to Date Report, November 30 and December 31, 2019
9. Fund Accounts November 30 and December 31, 2019
10. Investment Policy Compliance, November 30 and December 31, 2019

11. Quality Analysis Report, November 30 and December 31, 2019
12. Activity Detail, November 30 and December 31, 2019
13. Portfolio Graphically Presented, November 30 and December 31, 2019

Board Action: *Vice President Bell made a motion to approve the Consent Agenda items F2 through F13. The motion was seconded by Director Rogers West and carried unanimously (4-0).*

G. ACTION ITEMS:

1. Consider Change Order Request Number 1 from Flowline Contractors Inc. for the Foresthill Road Pipeline Replacement Project for a deduction of \$3,578.98

Recommended Action: Approve change order

Public comment: *No public comments were offered*

Board Action: *Vice President Bell made a motion to approve Change Order Request Number 1 for the Foresthill Road Pipeline Replacement Project for a deduction of the contract amount of \$3,578.98. The motion was seconded by Director Rogers West and carried unanimously (4-0).*

2. Consideration of staff recommendation to ratify correction of non-substantive typographical errors in Ordinance 19-01 – An Ordinance Establishing a Procedure for Ratepayer Objections to Proposed Water Rates

Recommended Action: Ratify correction of typographical errors

Public Comment: *Public comment was received*

Board Action: *Vice President Bell made a motion to ratify correction of non-substantive typographical errors in Ordinance 19-01. The motion was seconded by Director Wade and carried unanimously (4-0).*

3. Consider Finance Committee recommendation for a 1.6% cost of living adjustment to the approved salary schedule (Policy 2390) and a 5% range adjustment to all ranges excluding the Operations Supervisor and the Administrative Assistant

Recommended Action: Consider recommendation and direct staff

Public comment: *Public comment was received*

Board Action: *Vice President Bell made a motion to provide a 1.6% cost of living adjustment to all positions and to revise Policy 2390 to provide a 5% range adjustment for all positions listed on Policy 2390 except the Operations Supervisor and the Administrative Assistant with both adjustments being effective January 8, 2020. The motion was seconded by director Rogers West and carried unanimously (4-0).*

H. DISCUSSION ITEMS:

1. District fuel purchases: *After public comment, the Board directed staff to investigate dividing fuel purchases equally between suppliers in the community.*
2. Board meeting schedules: *The Board moved this discussion to a future meeting.*

3. Potential water storage locations for fire protection: *The Board moved this discussion to a future meeting.*
4. General Manager Report: *No action was taken*
5. Remarks/reports by Directors: *No action was taken*

I. CLOSED SESSION: *At 5:10 PM Director Rogers West made a motion to adjourn the open session. The motion was seconded by Director Wade and carried unanimously (4-0).*

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Hillcrest Mobile Home Park vs. Foresthill Public Utility District
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One

J. ADJOURNMENT: *At 5:58 PM President Cochran announced that no reportable action was taken during closed session and adjourned the meeting.*

Submitted by:

Attest:



Neil Cochran, Board President



Henry N. White, Clerk and Ex-Officio Secretary