

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Veteran's Memorial Hall, 24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	January 8, 2020	2:00 P.M.
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A. CALL TO ORDER: *President Cochran called the meeting to order at 2:00 PM*

B. ROLL CALL:

_____	President Neil Cochran	<i>Present</i>
_____	Vice President Mark Bell	<i>Present</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Helen Rogers West	<i>Present</i>
_____	Director Patty Wade	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *The pledge was led by Director Wade*

D. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President. If all public comments cannot be heard within the three minute time limit, the President may move the remaining public comments to the end of the meeting. *President Cochran requested a motion to move Public Comment to follow item G3 of the Agenda to allow the auditor to make his presentation and then return to his office. Director Rogers West made a motion to hear Public Comment after item G3. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0).*

E. ADOPTION OF THE AGENDA: *Vice President Bell made a motion to adopt the agenda as amended. The motion was seconded by Director Rogers West and carried unanimously (5-0).*

F. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of December 11, 2019 Regular Meeting
2. Minutes of December 16, 2019 Finance Committee Meeting

Board Action: *Vice President Bell made a motion to approve the Consent Agenda. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0).*

G. ACTION ITEMS:

1. Organizational Meeting and election of officers per Policy 5010.50
Recommended Action: Elect a President, Vice President, Treasurer and appoint the Board Clerk and Ex-Officio Secretary
Public comment: *Public comment was received.*

Board Action: Vice President Bell made a motion to suspend the rotation of officers per Policy 5010.51. The motion was seconded by Director Rogers West and carried unanimously (5-0).

Board Action: Director Rogers West made a motion to nominate President Cochran as President. The motion was seconded by Director Wade and carried unanimously (5-0).

Board Action: Treasurer Cholcher made a motion to nominate Vice President Bell as Vice President. The motion was seconded by Director Rogers West and carried unanimously (5-0).

Board Action: Vice President Bell made a motion to nominate Treasurer Cholcher as Treasurer. The motion was seconded by Director Wade and carried unanimously (5-0).

Board Action: President Cochran appointed Henry N. White as the Clerk and ex officio secretary of the Board.

2. Board President to appoint Standing Committee members and Chairpersons
Recommended Action: Direct staff accordingly
Public Comment: *No public comment was offered*

Board Action: President Cochran appointed Vice President Bell as Chair and Treasurer Cholcher as member of the Finance Committee. President Cochran appointed Director Rogers West as Chair and Director Wade as member of the Planning Committee.

3. Presentation of the annual audit for fiscal year 2018/2019 as presented by Craig Fechter
Recommended Action: Receive and file annual audit for fiscal year 2018/2019
Public comment: *No public comment was offered*

Board Action: Vice President Bell made a motion to receive and file the audit for fiscal year 2018/2019. The motion was seconded by Director Rogers West and carried unanimously (5-0).

D. PUBLIC COMMENT: *Public comment was received at this time*

4. Consideration of Finance Committee recommendation for a 3% cost of living adjustment to salary schedule (Policy 2390) and a 2.5% range adjustment to salary schedule
Recommended Action: Consider recommendation and direct staff accordingly
Public comment: *Public comment was received*

Board Action: Vice President Bell made a motion to approve a 3% cost of living adjustment for all ranges and a 2.5% range adjustment for non-supervisory positions. The motion died due to lack of a second. Vice President Bell withdrew the motion.

Board Action: Director Rogers West made a motion to approve a 3% cost of living adjustment effective January 8, 2020 and to conduct a salary survey to determine an appropriate range adjustment. The motion was seconded by Vice President Bell. The motion was then withdrawn by Director Rogers West. Vice President Bell withdrew his second. No action was taken on the motion.

H. DISCUSSION ITEMS:

1. General Manager Report
2. Remarks/reports by Directors

I. CLOSED SESSION: *At 4:09 PM Vice President Bell made a motion to adjourn the open session. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0).*

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner’s Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Hillcrest Mobile Home Park vs. Foresthill Public Utility District
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One

J. ADJOURNMENT: *At 5:55 PM President Cochran announced that during closed session the Board directed staff to solicit a proposal from HF&H Consultants to prepare and deliver two evening presentations regarding the Proposition 218 process and the Rate Study. Considering time is of the essence in securing facilities for the presentation, the Board directed staff to hire the consultants if the proposal was less than \$10,000. No other reportable action was taken during closed session.*

Submitted by:



Neil Cochran, Board President

Attest:



Henry N. White, Clerk and Ex-Officio Secretary