

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)

Thursday	May 9, 2024	3:00 P.M.
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A. CALL TO ORDER: 3:00 PM *President Thompson called the meeting to order at 3:03 PM.*

B. OPEN SESSION - ROLL CALL:

_____ President Ron Thompson	<i>Present</i>
_____ Vice President Jane Stahler	<i>Present</i>
_____ Treasurer Mark Bell	<i>Present</i>
_____ Director Roger Pruett	<i>Present</i>
_____ Director Peter Kappelhof	<i>Present</i>

*Henry N. White, General Manager, was in attendance. Eric Robinson, District Counsel, Lauren Bernadett, District Counsel, Vance Piggot, District Counsel attended virtually.*

C. PUBLIC COMMENT:

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*Public comment period was made available. No comments were offered. No public in attendance.*

D. CLOSED SESSION:

1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Jane Stahler and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member

agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir.

2. Public employee performance evaluation, Government Code Section 54957(b), Title: General Manager.
3. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2):1 potential case

**E. OPEN SESSION - ROLL CALL (Starting at 6:00 PM): *President Thompson called the meeting to order at 6:01 PM.***

_____ President Ron Thompson	<i>Present</i>
_____ Vice President Jane Stahler	<i>Present</i>
_____ Treasurer Mark Bell	<i>Present</i>
_____ Director Roger Pruett	<i>Present</i>
_____ Director Peter Kappelhof	<i>Present</i>

*Henry N. White, General Manager, was in attendance.*

**F. PLEDGE OF ALLEGIANCE *President Thompson led the Pledge of Allegiance.***

**G. ANNOUNCEMENT FROM CLOSED SESSION:**

*The Board authorized and directed District staff and counsel to enter negotiations for an agreement to sell up to 2,000 acre-feet of stored water to Westlands Water District and to approve a consent letter authorizing Eric Robinson to represent our District in negotiating the agreement, while other attorneys at his firm continue representing Westlands in other matters that are unrelated to the proposed water sale.*

**H. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*The Board received public comments and those comments will be taken into consideration.*

**I. CONSENT AGENDA: All items listed under the Consent Agenda are routine in nature and may be approved by one motion.**

1. Approval of February 8, 2024, and March 14, 2024, Regular Board Meeting minutes
2. Receive and file combined financial reports for February and March 2024

**Board Action: *Director Kappelhof made a motion to approve the Consent Agenda. The motion was seconded by Treasurer Bell and passed unanimously (5-0).***

**J. ACTION ITEMS:**

1. Approve Resolution 2024-01 – Declaring an election be held in Foresthill Public Utility District’s jurisdiction, requesting the Board of Supervisors to consolidate this election with any other election conducted on said date, and requesting election services by the County Clerk

Recommended Action: Approve Resolution 2024-01

Public comment: Offered, none received.

***Board Action:*** Treasurer Bell made a motion to approve Resolution 2024-01 with a minor correction to the signature page and to authorize the General Manager to submit appropriate documentation to Placer County. The motion was seconded by Director Kappelhof and passed unanimously (5-0).

2. Approve Resolution 2024-02 requesting collection of charges on Placer County tax roll for tax year 2024/2025 for Assessment District #2

Recommended Action: Approve Resolution 2024-03-02

Public comment: Offered, none received.

***Board Action:*** Director Kappelhof made a motion to approve Resolution 2024-02 and to authorize the General Manager to submit appropriate documentation to Placer County. The motion was seconded by Treasurer Bell and passed unanimously (5-0).

3. Approve Resolution 2024-03 requesting collection of delinquent charges on Placer County tax roll for tax year 2024/2025

Recommended Action: Approve Resolution 2024-03

Public comment: Offered, none received.

***Board Action:*** Director Kappelhof made a motion to approve Resolution 2024-03 and to authorize the General Manager to submit appropriate documentation to Placer County. The motion was seconded by Treasurer Bell and passed unanimously (5-0).

4. Board to receive report from Finance Committee regarding cost-of-living salary adjustments and consider approval of Finance Committee recommendation for a staff salary adjustment.

Recommended Action: Approve Finance Committee recommendation

Public comment: The Board received public comments and those comments were taken into consideration.

***Board Action:*** Director Kappelhof made a motion that, effective the first full pay period in January 2024, the Board approve a 10% Cost-Of-Living-Adjustment for all District staff and Cost-Of-Living-Adjustments in 2025 and 2026 equal to the Social Security Cost-Of-Living-Adjustment for each year, but not less than 3% for any year. Director Kappelhof further moved that staff be directed to amend Policy 2390 – Compensation Grade and Range Chart accordingly. The motion was seconded by Director Pruett and carried 3-2 with President Thompson and Vice President Stahler voting no.

5. Vice President Stahler’s request to discuss GM “goals.”

Recommended Action: Discuss and direct staff accordingly

Public comment:

**Board Action: None.**

6. Vice President Stahler's request to discuss Policy 5020, Board Meeting Agenda, particularly subsection .41.

Recommended Action: Discuss and direct staff accordingly

Public comment: Offered, none received.

**Board Action: Treasurer Bell made a motion to accept revisions to Policy 5020 as prepared by Vice President Stahler for the first two paragraphs (5020.10 and 5020.21) and to accept revisions to 5020.22 as modified during the meeting and to specifically exclude submitted revision to 5020.25. Vice President Stahler seconded. Motion passed unanimously. Item to be included on the agenda for the next Regular Board meeting.**

7. Vice President Stahler's request to discuss Policy 5010, Board Meetings, particularly in reference to designated place for FPUD public meetings.

Recommended Action: Discuss and direct staff accordingly

Public comment:

**Board Action: None. Item to be included on the agenda for the next Regular Board meeting.**

8. Vice President Stahler's request to discuss Policy 4050, Members of the Board of Directors, particularly in reference to subsection .60.

Recommended Action: Discuss and direct staff accordingly.

Public comment:

**Board Action: None.**

9. Vice President Stahler's request to discuss Policy 5040, Board Actions and Decisions, particularly in reference to subsections .14, .15, and .30.

Recommended Action: Discuss and direct staff accordingly.

Public comment:

**Board Action: None. The item to be included on the agenda for the next Regular Board meeting and suggested changes will be provided by Vice President Stahler and will be included in the Board Packet for discussion.**

10. Vice President Stahler's request to discuss Lead Service Line Inventory - Estimated Cost and review of any and all deadlines for completion.

Recommended Action: Discuss and direct staff accordingly

Public comment:

**Board Action: None.**

11. Discussion of April 2024 meeting cancellation.

Recommended Action: Discuss and direct staff accordingly.

Public comment:

**Board Action: None.**


K. DISCUSSION ITEMS:

1. General Manager Report - *Written report was submitted via the Board Packet.*
2. Remarks/reports by Directors *Verbal reports made by Treasurer Bell, Vice President Stahler and Director Kappelhof*

L. ADJOURNMENT

Board Action: *Vice President Stahler made a motion to adjourn the meeting at 8:37 PM. The motion was seconded by Director Pruett and carried unanimously (5-0).*

Submitted by:

  
\_\_\_\_\_  
Ron Thompson, Board President

Attest:

  
\_\_\_\_\_  
Mark Bell, Clerk and Ex-Officio Secretary